

APPLICATION FOR MEMBERS OF THE JOINT  
CANADIAN TANNING ASSOCIATION (JCTA)

Professional Liability Application



**CLIENT INFORMATION:**

1. Name: \_\_\_\_\_

2. The Applicant is best described as:  Corporation  Partnership  Joint Venture

3. Number of years in business: \_\_\_\_\_

4. Please provide the following details.

Business Location Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Location Address (Only if different from above): \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

5. Are there additional locations?  YES  NO

If "YES", please provide complete address for each below (attach additional sheet as needed):

Location 1		Location 2	
Street:		Street:	
Street Continued		Street Continued	
City:	Province:	City:	Province:
Country:	Postal Code:	Country:	Postal Code:

6. Name of Main Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Business Fax: \_\_\_\_\_

7. Please provide details about your current insurer.

Name: \_\_\_\_\_

Policy #: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Premium: \_\_\_\_\_

**PROPERTY INFORMATION: (TO BE COMPLETED FOR EACH LOCATION TO BE INSURED)**

8. Describe your location:  Strip Plaza  Shopping Mall  Stand-Alone Structure

9. Do you own the building?  YES  NO

A) Age: \_\_\_\_\_ # of Storeys: \_\_\_\_\_

10. Provide the year of latest updates, if over 25 years:

A) Wiring: \_\_\_\_\_ B) Plumbing: \_\_\_\_\_ C) Heating: \_\_\_\_\_

11. Total Area of Building: \_\_\_\_\_ sq. ft Total Area of Your Facility: \_\_\_\_\_ sq.ft

12. Construction of Walls:  Concrete  Steel Deck  Brick Veneer over Wood  Wood

13. Construction of Roof:  Concrete  Steel Deck Encased in Concrete  Steel Deck  
 Metal Clad  Wood Joist

14. Alarm Protection – Burglar Alarm:  Local  Central  Monitored  None

15. Alarm Protection – Fire Alarm:  Local  Central

16. Are your Premises sprinklered?  YES  NO  If "YES" is there a Fire Hydrant within 500 ft.?

**LIMITS OF INSURANCE:**

Co-Insurance: 90% Deductible: \$1,000 (unless specified otherwise)

Type of Insurance		Limit Required	Deductible (If Higher Than \$1,000 Requested)
Building:	If Owned		
Contents/Equipment: (Limit Must Be Selected)	Includes Tanning Beds, Stock, Tenants, Improvements, Etc.		
Misc. Equipment:	Please Specify Equipment		

Other – Please list other types of insurance you may require: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Co-Insurance: 90%

Deductible: \$1,000 (unless specified otherwise)

Type of Insurance	Standard Limit of Insurance <i>(Automatically Included)</i>	Limit <i>(If Higher Limit Is Required)</i>	Deductible <i>(If Higher Than \$1,000 Requested)</i>
Equipment / Stock Off-Site:	\$50,000		
Equipment Breakdown:	Total Combined of Building & Contents/Equipment		
Accounts Receivable:	\$50,000		
Valuable Papers:	\$50,000		
Business Interruption ALS:	Actual Loss Sustained		
Fidelity:	\$25,000		
Crime:	\$10,000		
Commercial Liability:	\$2,000,000		
Tenants Legal Liability:	\$250,000		

Other – Please list other types of insurance you may require: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**OPERATIONS OVERVIEW:**

**17. Tanning Equipment Information:**

Number of Beds: \_\_\_\_\_ Booths: \_\_\_\_\_ Spray Booths: \_\_\_\_\_ Air Brush: \_\_\_\_\_

Other (specify): \_\_\_\_\_

**18. Number of Staff:**

Full time: \_\_\_\_\_ Part Time: \_\_\_\_\_

**19. Revenues:**

Tanning Receipts: \$ \_\_\_\_\_ Product Receipts: \$ \_\_\_\_\_ Beautician: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

20. Are health regulations followed?  YES  NO

If "NO", please explain: \_\_\_\_\_

\_\_\_\_\_

21. Have you ever been cited for violations of any health or safety codes?  YES  NO

If "YES", please explain: \_\_\_\_\_

\_\_\_\_\_

22. Is the equipment inspected and cleaned after each use?  YES  NO

If "NO", please explain: \_\_\_\_\_

\_\_\_\_\_

23. Do all clients sign waivers?  YES  NO

If "NO", please explain: \_\_\_\_\_

\_\_\_\_\_

24. Are all staff Smart Tan certified?  YES  NO

If "NO", please explain: \_\_\_\_\_

\_\_\_\_\_

25. Do all clients complete a skin analysis?  YES  NO

If "NO", please explain: \_\_\_\_\_

\_\_\_\_\_

26. Are all clients required to wear goggles?  YES  NO

If "NO", please explain: \_\_\_\_\_

\_\_\_\_\_

27. How is the age of the customer verified? \_\_\_\_\_

28. Are all clients given tanning instruction?  YES  NO

If "NO", please explain: \_\_\_\_\_

\_\_\_\_\_

29. Who sets the amount of time a client is able to tan on each bed?  CLIENT  STAFF

30. Where is the timer located which sets the amount of time a client can tan?  FRONT DESK  BED

31. Are any beds operated by Tokens and/or coins?  YES  NO

If "YES", please explain: \_\_\_\_\_

\_\_\_\_\_

**SERVICES OFFERED:**

Aqua Massage Beds: <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES": # of Beds _____	Mole Removal ( <i>Invasive Cutting</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO
Body Vibration Weight loss: <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES": # of Units _____	Mole Removal ( <i>by Solution only</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO
Body Wraps: <input type="checkbox"/> YES <input type="checkbox"/> NO	Oxygen Bar or Oxygen Services: <input type="checkbox"/> YES <input type="checkbox"/> NO
Cellulite Treatment: <input type="checkbox"/> YES <input type="checkbox"/> NO	Physical Therapist on Staff: <input type="checkbox"/> YES <input type="checkbox"/> NO
Chiropractors on Staff: <input type="checkbox"/> YES <input type="checkbox"/> NO	Piercing ( <i>Ears / Nose Only</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO
Cosmetic Acupuncture: <input type="checkbox"/> YES <input type="checkbox"/> NO	Piercings ( <i>Other Than Ears / Nose</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO
Diet / Nutrition: <input type="checkbox"/> YES <input type="checkbox"/> NO	Red Light Therapy: <input type="checkbox"/> YES <input type="checkbox"/> NO
Does your company use MMA ( <i>Methyl Methacrylate</i> ) within the Nail Manicure/Pedicure process?: <input type="checkbox"/> YES <input type="checkbox"/> NO	Sauna ( <i>Wet or Dry</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES": # of Units _____
Dry Heat Sauna Beds: <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES": # of Beds _____	Sclerotherapy: <input type="checkbox"/> YES <input type="checkbox"/> NO
Ear Candling: <input type="checkbox"/> YES <input type="checkbox"/> NO	Skin Tag Removal by Solution Only: <input type="checkbox"/> YES <input type="checkbox"/> NO
Electroquagulation: <input type="checkbox"/> YES <input type="checkbox"/> NO	Skin Tag Removal ( <i>Invasive Cutting</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO
Eyelash Extension: <input type="checkbox"/> YES <input type="checkbox"/> NO	Spray Tanning Booth: <input type="checkbox"/> YES <input type="checkbox"/> NO
Eyebrow Tinting: <input type="checkbox"/> YES <input type="checkbox"/> NO	Spray Tanning Handheld: <input type="checkbox"/> YES <input type="checkbox"/> NO
Eyelash Curling & Perming: <input type="checkbox"/> YES <input type="checkbox"/> NO	Steam Rooms: <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES": # of Units _____
Facials: <input type="checkbox"/> YES <input type="checkbox"/> NO	Stripping Veins: <input type="checkbox"/> YES <input type="checkbox"/> NO
Hot Tub/Whirl Pool: <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES": # of Units _____	Swimming Pool: <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES": # of Units: _____ and please list the Maximum Depth: In M or FT: _____
Hair Cutting / Coloring: <input type="checkbox"/> YES <input type="checkbox"/> NO	Tattooing ( <i>Henna</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO
Hydrotherapy Tubs: <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES": # of Units _____	Tattooing ( <i>Spray on</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO
Infrared Sauna: <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES": # of Units _____	Tattooing Body ( <i>other than Micropigmentation</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO
Ionization Foot Detoxification: <input type="checkbox"/> YES <input type="checkbox"/> NO	Toning Beds: <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES": # of Units _____
Makeup ( <i>Non-Permanent</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO	Wart Removal ( <i>Invasive Cutting</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO
Manicure / Pedicure: <input type="checkbox"/> YES <input type="checkbox"/> NO	Wart Removal ( <i>by Solution only</i> ): <input type="checkbox"/> YES <input type="checkbox"/> NO
Micropigmentation: <input type="checkbox"/> YES <input type="checkbox"/> NO	Waxing / Sugaring: <input type="checkbox"/> YES <input type="checkbox"/> NO
Weight Loss by Supplements: <input type="checkbox"/> YES <input type="checkbox"/> NO	

- Acid / Glycolic Peels:  YES  NO → If YES, please complete the Acid / Glycolic Peels Supplementary Questions on page 6.
- Electrolysis:  YES  NO → If YES, please complete the Electrolysis Supplementary Questions on page 6.
- Massage:  YES  NO → If YES, please complete the Massage Supplementary Questions on page 6.
- Laser / IPL Treatment:  YES  NO → If YES, please complete the Laser / IPL Supplementary Questions on page 7 & 8.
- Injectable Services:  YES  NO → If YES, please complete the Injectable Supplementary Questions on page 9.
- Microdermabrasion:  YES  NO → If YES, please contact LMS PROLINK.

Do you provide other services?  YES  NO

If "YES", please explain: \_\_\_\_\_

**ACID PEELS SUPPLEMENTARY QUESTIONS (IF APPLICABLE):**

- Acid/Glycolic Peels (less than 30% solution concentrations)  YES  NO
- Acid/Glycolic Peels (between 30% to 60% solution concentrations)  YES  NO
- Acid/Glycolic Peels (greater than 60% solution concentrations)  YES  NO
- A. Do you sterilize equipment?  YES  NO
- B. Does all staff wear sterilized gloves when performing services?  YES  NO
- C. Do you provide Medium Peels?  YES  NO
- D. Do you provide Deep Peels?  YES  NO

**ELECTROLYSIS SUPPLEMENTARY QUESTIONS (IF APPLICABLE):**

- A. Do you sterilize equipment?  YES  NO
- B. Does all staff wear sterilized gloves when performing services?  YES  NO
- C. Do you use disposable tips for each new client?  YES  NO

**MESSAGE SUPPLEMENTARY QUESTIONS (IF APPLICABLE):**

Please complete this section for all Massage Therapists on Staff:

Name of Massage Therapist	Type(s) Of Massage They Perform <i>(PLEASE LIST ALL)</i>	Years of Education	Years of Experience	Are you an RMT?
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO

A. What type(s) of Massage do you perform? *(PLEASE LIST ALL)* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- B. Do you collect and discuss the client’s health information?  YES  NO
- C. How long do you keep clients’ health information / waivers on file? \_\_\_\_\_ Years
- D. Is a waiver signed, dated and kept on record?  YES  NO
- E. Do you offer massages to infants?  YES  NO

**LASER SUPPLEMENTARY QUESTIONS (IF APPLICABLE):**

Please complete ALL questions. If you require additional space, please add additional pages as necessary.

Please advise IF and HOW you provide the following operations (*check all lines of operations*):

Service	Laser	Pulse Light / IPL
Acne:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Endovenous Laser Treatment:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Leg Veins:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Psoriasis & Vitiligo:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Skin Resurfacing:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Cosmetic Re-pigmentation:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Hair Removal:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Pigmented Lesions:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Vascular Lesions:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Cellulite Treatment:	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Other ( <i>please describe</i> ):		

\*Please provide all operators who provide laser treatment or cellulite treatment and their experience:

Name of Person Providing Laser Treatment	Years of Education	Years Experience / Qualifications	Any Prior Claims Made Against Each Individual ( <i>Please Give Brief Details</i> )

\*Complete this section for all laser/cellulite machines (please list additional hand pieces separately):

Make	Model	Age	Current Replacement Cost in Canadian Dollars
		Yrs.	\$
		Yrs.	\$
		Yrs.	\$
		Yrs.	\$
		Yrs.	\$
		Yrs.	\$
		Yrs.	\$

A. Please indicate what skin types you provide laser treatments services on\*:  1  2  3  4  5  6

\*(As based on the Fitzpatrick scale which can be found at <http://dermatology.about.com/od/cosmeticprocedure/a/fitzpatrick.htm>)

B. Percentage of gross receipts from laser operations: \_\_\_\_\_%

C. Do you complete a skin patch test prior to laser treatments?  YES  NO

D. How long do you wait after the patch test to perform laser treatment? \_\_\_\_\_

E. Do you wear surgical gloves when providing laser services to clients?  YES  NO

F. Does your client wear protective eyewear during laser services?  YES  NO

G. Do you keep copies of all client service records?  YES  NO

H. How many years is service records kept on file? \_\_\_\_\_ years

I. Is a waiver signed, dated and kept on record? (PLEASE ATTACH A COPY)  YES  NO

J. How many years are waivers kept on file? \_\_\_\_\_ years

K. Do you explain to the client what steps to take prior to any laser treatment  YES  NO

If "YES", please describe: \_\_\_\_\_

\_\_\_\_\_

L. Do you explain to the client what steps to take after any laser treatment?  YES  NO

If "YES", please describe: \_\_\_\_\_

\_\_\_\_\_

M. How often do you calibrate your machines? \_\_\_\_\_

N. Do you provide any off-site laser treatments?  YES  NO

If "YES", list all locations, methods of transporting equipment and frequency of all off-site treatments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**INJECTABLE SUPPLEMENTARY QUESTIONS (IF APPLICABLE):**

\* Please complete this section for *all employees & sub-contractors* who perform Injectable services:

# of Full time (F/T) Employees? \_\_\_\_\_ # of Part time (P/T) Employees? \_\_\_\_\_ # of Contract People? \_\_\_\_\_

Name	Years of Education	Years of Experience	Have Their Own Insurance For This Service	Is This Person A Doctor	Is This Person A Registered Nurse
				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

\*Complete this section if you require additional coverage.

Aquamid: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Artecoll: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Bio-Alcamid: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Bionblue: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Botox: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Collegan: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Cymetra: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Deep Lines/Kiss/Ultra Deep: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Dental Blocks: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Dermadeep: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Dermalive: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Dysport: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Elastence: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Esthelis Basic/Soft: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Evolence: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Evolution: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Hylaform/Fineline/Plus: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Hydrafill 1/2/3/ Softline/Max: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
IAL System: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Juvederm 18/24/24hv/30/30hv: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Juvelif: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Laresse: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Matridex: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Matridur: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Outline: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Puragen: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Puragen Plus: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Radiesse: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Restylane Sub Q: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Restylane/Touch/Perlane/Lipp: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Reviderm Intra: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Restylane Vital: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Sculptra (Newfill): <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Surgiderm 18/24xp/30: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Surgiderm 30xp: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Surgilift Plus: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Surgilips: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Teosyal Global Action/Touch Ups: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Teosyal Meso: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Vistabel: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Viscontour: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	Voluma: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse
Zyderm 1/2/Zyplast: <input type="checkbox"/> N/A <input type="checkbox"/> Doctor <input type="checkbox"/> Nurse	

**IMPORTANT NOTICE TO APPLICANT:**

**32. Has any Insurer ever cancelled, restricted or refused to renew your insurance?**  YES  NO

*If "YES", please provide complete details:* \_\_\_\_\_

\_\_\_\_\_

**33. Have you ever been sued or has any claim been made against you arising out of your services?**  YES  NO

*If "YES", please provide complete details:* \_\_\_\_\_

\_\_\_\_\_

**PLEASE NOTE: No Coverage is offered for sale and/or distribution of equipment with movable parts.  
No Coverage is offered for manufacturing/mixing/blending of products other than aromatherapy.**

**In order to qualify for this program the following conditions must be met:**

1. Tanning beds must be less than 10 years old, or must be assessed by a qualified technician to confirm that the tanning beds are in good working order.
2. All clients must sign a waiver holding the named business and their employees harmless. Must be kept on file for NO less than seven years. (7yrs)
3. All clients prior to using a bulb tanning system for the first time must fully complete and sign a tanning skin analysis. (Must be kept on file for NO less than seven years. (7yrs)
4. Signs must be posted within the tanning room and outside the tanning room area noting that eye protection must be worn.
5. Within the client signing contract it must be noted that the client understands that they must wear eye protection.
6. All clients must be given full tanning instruction, a tour of the salon including the use/operation of all equipment.
7. All bulb tanning system timing mechanisms that set the length of time a client is permitted to tan, must be controlled from the front desk. TIMING MECHANISMS CONTROLLED WITHIN THE TANNING ROOM OR LOCATED ON OUTSIDE WALLS WILL NOT QUALIFY FOR THIS PROGRAM.
8. All tanning equipment must be cleaned after every use.
9. Only Smart tan certified employees are permitted to set the length of time a client is permitted to tan, as per the tanning skin analysis.
10. NO prior claims within the past 5 years.
11. The Named business requesting insurance MUST have a combined membership with the JCTA and Smart Tan.

**PLEASE NOTE: Non-compliance of conditions 1 through 11 will affect your insurance coverage:  
Coverage will not apply to any bodily injury claims provided under FORM # HFWSPA GL 2006  
or FORM # HFW GL 2006 unless the above 11 conditions have been met.**

**This is an application for insurance and the insurer is not obligated to accept the applicant for coverage. If a policy is issued, one signed copy of the application will be attached to the policy or certificate. Signature on the application form and submission of a premium payment does not bind the insurer to complete an insurance transaction with the applicant. This policy provides Errors and Omissions insurance that applies on a claims-made basis. The following provides a general description of this coverage and is subject to the terms and provisions of the actual policy.**

- A. The policy will not cover any losses from incidents which take place before the Retroactive Date, if any, or after the expiration of the policy period (subject to the Extended Reporting Period provision).
- B. The policy will provide coverage for losses from incidents which take place on or after the Retroactive Date, if any, but before the beginning of the policy period only if the insured did not know of the incident before the beginning of the policy period.
- C. The policy will not cover any loss for which a claim is first made after:
  - 1. The expiration of the policy period or its earlier termination date, if any; or
  - 2. The Extended Reporting Period if any and then only in accordance with the terms described in the policy.
- D. The policy will only cover claims which are first made:
  - 1. During the policy period; or
  - 2. During an Extended Reporting Period if any and then only in accordance with the terms and conditions described in the Extended Reporting Period Section of the policy.
- E. Please request a copy of the Policy and review the terms and conditions to obtain more information.
- F. The limits for Defence Costs are over and above the liability and will not reduce the limit of liability.

**Disclosure and Consent:**

As part of my application for insurance I consent to the collection and use of personal information required for the purposes of considering my application for insurance by the insurer and the authorized insurance broker for Ontario Applicants, LMS PROLINK Ltd., and/or the authorized insurance broker for applicants outside of Ontario, The PROLINK Insurance Group Inc. The insurer and the broker are authorized to collect, use, and disclose personal information and provide such personal information to third parties, as required for the purpose of underwriting this application for insurance, as permitted by the relevant provincial and federal privacy laws or other applicable laws, and as required by the applicant's association and/or governing body. I understand that at any time I may ask to review the personal information pertaining to my application for insurance and the insurer and broker will be obligated to provide me with any information I am entitled to receive under the relevant provincial and federal privacy laws or other applicable laws. I have reviewed the information in this Application, gathered information from all partners/directors/ officers/ employees/agents under this entity whether present or prior regarding their knowledge or awareness of any claims or situations which may give rise to any claims

The Claim Information Forms, if any, that are attached to this Application include the details of:

- A. All facts, situations, and incidents which have occurred in the past and which may reasonably be expected to result in a claim, suit or arbitration against us (the Applicant);
- B. All facts, situations, and incidents which have occurred in the past and which may reasonably be expected to result in a claim, suit or arbitration against us (the applicant) in the future. All such claims, suits and incidents have been reported to our (Applicants) current or prior insurer(s). It is understood and agreed that all such claims, suits, arbitrations, fact situations and incidents will be excluded from coverage under any policy issued by the insurer.

It is understood and agreed that failure to provide true and complete response to any of the questions, statements or request for information in this Application or to provide any other information material to this Application may, at the sole option of the insurer, result in the voiding of the insurance policy issued in reliance on this Application and /or denial of coverage for specific claims asserted against us (the Applicant) or any other insured under the policy. The undersigned on behalf of the Applicant and all other insureds under this policy issued by the insurer, hereby waives any defense to an action by the insurer for voiding or revoking of the policy based upon misrepresentation of fact or failure to disclose material information in connection with this Application. The Applicant agrees to hold the insurer harmless from all loss as a result of any such misrepresentation or failure to disclose, including, without limitation, all costs and attorney fees incurred by the insurer in connection with said action for voiding or revoking the policy.

I HEREBY DECLARE that the above statements and particulars are true to the best of my knowledge, that I have not suppressed or misstated any facts and I agree that this application shall form part of the insurance policy. I also acknowledge that I am obligated to report any changes that could affect the disclosures in this application that occur after the date of signature, but prior to the effective date of coverage.

**Applicant's Signature:** \_\_\_\_\_ **Name (please print):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE COMPLETE AND RETURN THE APPLICATION THROUGH ONE OF THE FOLLOWING METHODS:**

- ✓ Via **EMAIL** please send to: **JCTA@LMS.ca**
- ✓ Via **FAX** please send to: **416 595 1649 attn. JCTA PROGRAM MANAGER**
- ✓ Via **MAIL** please send to: **LMS PROLINK Ltd. 480 University Ave. Suite 800 Toronto, ON. M5G 1V2**